

NEW OWNER

**NEEDS TO CALL NILDA FOR ORIENTATION APT.
NILDA WILL LET THEM KNOW WHAT THEY NEED TO BRING.**

RESIDENT NEEDS TO:

- 1. FILL APPLICATION (CAN BE PICKED UP IN ADVANCE AT THE FRONT DESK)**
- 2. ATTACH TO APPLICATION A COPY OF THE WARRANTY DEED OR CONTRACT.**
- 3. LETTER OF APPROVAL FROM VILLAGE**
- 4. \$100.00 CHECK MADE OUT TO P.C.M.A. (THIS IS AN ADMINISTRATIVE FEE).**

IF THEY DON'T HAVE ALL THESE FORMS READY I CANNOT PROCESS THEIR PAPERWORK.

Platina Community Master Association

TO: New Platina Unit Owner/Renter

FROM: Francine Goldstein, General Manager

SUBJECT: New Unit Owner/Rental Application Forms

Attached please find several forms that must be filled out prior to you registering with PCMA.

First and foremost **we will check to make sure that no unpaid maintenance is still outstanding.** Once that is confirmed, the following paperwork must be submitted at your scheduled appointment date and time.

- Unit Owners Information Form – Please attach an application fee of \$100.00 made out to PCMA.
- A copy of your Warrantee Deed or Settlement Statement. (If Warrantee Deed is unavailable)
- Village Board of Directors signed approval form.

Also included in this package is a New Owner/Old Owner Form, a Photo ID Form, a Vehicle Decal Form, and if you are renting, a Rental Information Form.

If you intend to rent your apartment, please follow the guidelines below:

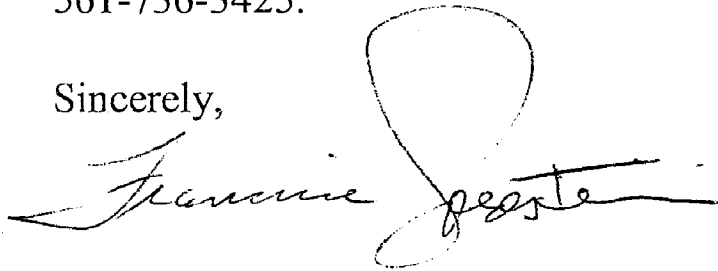
- Submit a copy of your signed and dated lease
- Attach an application fee of \$100.00 made out to PCMA.
- Submit a copy of the Village Board of Directors signed approval form.

As a new Owner/Renter, you should be aware of some important days and times.

- Photo ID's are taken every Sunday between the hours of 10:00 AM to 4:00 PM.
- Auto Decals can be obtained Monday to Friday, from 8:00 AM to 3:00 PM.

We welcome you to Platina Community Master Association. Should you have any questions, please do not hesitate to call us at 561-736-3425.

Sincerely,

A handwritten signature in cursive script, appearing to read "Francine Goldstein". The signature is written in black ink and is positioned below the word "Sincerely,".

Francine Goldstein, General Manager, L.C.A.M
For the Association

CHANGE OF ADDRESS AND OWNERSHIP

FOR PLATINA COMMUNITY MASTER ASSOCIATION

There is a \$100.00 administrative fee which must be attached to this package. Check must be made payable to PCMA

NEW OWNER

NAME: _____

FL. ADDRESS: _____

FL. PHONE #: _____

ALTERNATE ADDRESS: _____

PLEASE MAIL NEW COUPONS TO NEW OWNER AT THIS ADDRESS: _____

OLD OWNER

OLD OWNER: _____

ENTERED IN PLATINA (DATE): _____

BY: _____

PLATINA COMMUNITY MASTER ASSOCIATION, INC.
EMERGENCY INFORMATION
Please return this completed form to:
P.C.M.A.

9640 Platina Avenue, Boynton Beach, FL 33437



UNIT OWNER NAME(S) AND ADDRESS

Unit Owner Name(s) _____ Village: _____

Platina Address: _____ Unit No. _____ Mgmt. Co: _____
Boynton Beach, FL 33347

Home Phone: _____ Work, Cell or Fax Phone: _____

E-Mail address: _____ Cafe Card No: _____

ALTERNATE ADDRESS

Unit Owner Name(s): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work, Cell or Fax Telephone: _____

E-Mail Address: _____

EMERGENCY CONTACT

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work, Cell or Fax Telephone: _____

E-Mail Address: _____

UNIT WATCHER

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work, Cell or Fax Telephone: _____

E-Mail Address: _____

PLATINA COMMUNITY
MASTER ASSOCIATION
CAR DECAL 2011

VILLAGE _____
DECAL # _____

NAME: _____

ADDRESS: _____

PHONE: _____

RENTER: _____ OWNER: _____

VEHICLE INFORMATION

PLATE NUMBER (TAG): _____ STATE: _____

MAKE: _____

MODEL: _____

COLOR: _____

YEAR: _____

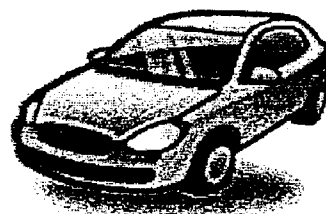


PHOTO ID FORM

Please issue a photo ID for the following new residents:

Name:

Address:

Phone Number:

Old Owner:

PLATINA COMMUNITY **MASTER ASSOCIATION**

*******VOTING CERTIFICATE******* **(Designation of Voting Member)**

We, the undersigned, being the owners of the property located at _____ do hereby designate that _____ are entitled to cast one (1) vote at the Meetings of the above captioned Association until this Certificate is terminated or suspended by written notice to the Board of Directors of Association.

Dated this _____ day of _____

Owner's Signature

Please print your name

Owner's Signature

Please print your name

NOTE: This voting certificate is for the purpose of establishing who is authorized to cast the vote for any property owned by more than one person or owned by a corporation. It is not needed if a property is owned by only one (1) person. Please complete the voting certificate and return it as instructed in the cover notice.

MDU COMMUNICATIONS

“NEWS YOU CAN USE”

CONTACT MDU FOR ANY OF THE FOLLOWING
REASONS AT 1-866-286-9638

EQUIPMENT INSTALLATIONS
SERVICE REQUESTS
INTERNET
ADDITIONAL RECEIVERS

CONTACT DIRECTV AT 1-800-347-3288 FOR
PROGRAMMING UPGRADES

**PLATINA COMMUNITY
MASTER ASSOCIATION, INC.**



TO: ALL RESIDENTS
 FROM: FRANCINE GOLDSTEIN, GENERAL MANAGER
 RE: 2011 RESIDENTS' DIRECTORY

The Florida Statutes governing HOA's was amended in 2010. As a result, we are no longer allowed to include your telephone number(s) in a printed Directory without written permission per Florida Statute.

In order to help us comply with this new requirement, please check YES/NO for the following:

<i>APPROVE / DISAPPROVE</i>	YES	NO
TELEPHONE NUMBER IN PRINTED DIRECTORY:		
E-MAIL ADDRESS IN PRINTED DIRECTORY:		

PRINT NAME: _____
 ADDRESS: _____
 E-MAIL ADDRESS: _____
 SIGNATURE: _____
 DATE: _____

phone # _____

NOTE: Only your name & address (NO PHONE NUMBER OR E-MAIL ADDRESS) will be included in the 2011 Directory if you do not return this form to the Clubhouse Office on or before June 1, 2011.